

**BYLAWS
of the
SOCIETY OF LAND SURVEYORS OF IOWA**

**ARTICLE I
Name of the Organization**

Section 1. The name of this organization shall be the Society of Land Surveyors of Iowa.

**ARTICLE II
Purpose**

Section 1. To advance the science of land surveying and mapping.

Section 2. To raise the standards of land surveying practice.

Section 3. To advance the professional status and economic welfare of land surveyors.

Section 4. To contribute to the public education of the necessity for professional land surveying.

Section 5. To establish a central source of reference for land surveyors.

**ARTICLE III
Membership**

Section 1. Membership categories shall consist of full member, land surveyor intern member, surveying technician member, student member, sustaining member, associate member, honorary member, and life member.

(a) Full membership shall be granted to land surveyors who are licensed according to the laws of the State of Iowa, and are in good standing with the Iowa Engineering and Land Surveying Examining Board. Newly licensed land surveyors shall be granted a free full membership for the balance of the year following their licensure date, subject to payment of the initiation fee.

(b) Land surveyor intern membership shall be granted to individuals who hold a land surveyor intern certificate issued by the Iowa Engineering and Land Surveying Examining Board or the equivalent board of another state.

(c) Surveying technician membership shall be granted to individuals employed as technicians in the surveying profession who are not licensed land surveyors or land surveyor interns.

(d) Student membership shall be granted to individuals who are full- or part-time students in land surveying technology, civil engineering technology, or civil engineering program, or a similar baccalaureate or associate degree program intended to meet the education requirements for licensure as promulgated by the Iowa Engineering and Land Surveying Examining Board.

(e) Sustaining membership may be granted to companies or firms that are engaged in the practice of land surveying, or any company, firm or individual that markets instruments, equipment, tools, supplies, software, hardware, or other products or services to land surveyors and the land surveying profession.

(f) Associate membership may be granted to any person, business or organization closely associated with or having a non-commercial interest in the advancement of the surveying profession. This designation may include, but is not limited to, land surveyors licensed or registered in states other than Iowa, educational institutions, teachers, attorneys, county assessors, recorders and auditors, and other city, county, state, and federal employees and officials.

(g) Honorary membership may be granted to individuals who have performed outstanding service to or on behalf of the Society. Honorary members who were previously full members retain all rights of full membership.

(h) Life membership shall be granted to individuals who have attained 65 years of age, who have been full members in good standing for 10 consecutive calendar years prior to and including the year in which they attain such age and who have paid dues for the year in which they attain such age. To be considered for Life membership, a qualifying member must submit a written request to the Board of Directors of the Society. The

Board will review the request at the next regularly scheduled Board meeting following receipt of the request. At such time as the Board grants Life membership, all future dues shall be waived, commencing with the next regular renewal period. In no case will the waiver of dues be retroactive. Individuals who have not been full members in good standing for 10 consecutive years prior to attaining the age of 65 shall become eligible for Life membership at such time as they attain 10 consecutive years as a Full member in good standing. Life members shall retain all the rights of full membership.

Section 2. Applications for membership shall be in writing in such form as the Board of Directors may determine from time to time.

Applications shall be directed to the Secretary-Treasurer or the Executive Director and shall be accompanied by an initiation fee and dues for the current year.

Section 3. Honorary membership must be recommended to the voting membership by the Board of Directors and ratified by two-thirds of the vote at the annual meeting of the Society.

ARTICLE IV Voting

Section 1. Each full and life member in good standing shall be entitled to one vote on each matter submitted to a vote of the members.

Section 2. Full and life members may vote in person or by mail in any election on any specific proposition being submitted to a vote of the membership, provided, however, that such member shall receive such ballot or proposition not less than 10 days before same is voted upon and is returned by the voting date with the member's preference noted thereon.

Section 3. Full members shall be in good standing and qualified to vote if all dues and assessments for the current fiscal year are paid.

ARTICLE V Termination and Expulsion

Section 1. Members failing to pay their dues on or before March 1, in the fiscal year, shall stand suspended. Such suspension shall continue up to and including June 30 in said year, unless such dues are sooner paid. Failure to pay said dues on or before June 30 in said year shall automatically cause a forfeiture of membership.

Section 2. Members who knowingly violate these bylaws or any rule or regulation of this Society shall be subject to expulsion. Written notice of any charge preferred against a member shall be given at least fifteen (15) days before taking action thereon and an opportunity given to disprove such charges before the Board of Directors. If the charges are sustained, such member shall be expelled.

ARTICLE VI Transfer of Membership

Section 1. Membership in this Society shall not be transferable or assignable.

ARTICLE VII Dues and Assessments

Section 1. The Board of Directors shall set initiation fees and dues. The affirmative vote must carry by a majority of the duly elected Board of Directors.

Section 2. Any assessments that may be necessary to carry out the program of this Society may be levied against each full member, provided the assessment is presented to the Board of Directors to be voted upon. The affirmative vote must carry the election by two-thirds majority of the duly elected Board of Directors.

Section 3. Annual dues and initiation fees may be waived upon action of the Board of Directors.

ARTICLE VIII
Certificate of Memberships

- Section 1.** When any person has been elected membership in the Society of Land Surveyors of Iowa and has paid all initiation fees and dues, there shall be issued a certificate of membership duly executed by the President and Secretary-Treasurer.
- Section 2.** The name and address of each member and the date of issuance of the certificate shall be entered on the records of the Society.
- Section 3.** Each member, upon payment of dues and assessments, shall be issued a membership card for the current year, which card shall evidence the payment of dues and assessments and that such member is in good standing.

ARTICLE IX
Meeting of the Members

- Section 1.** Commencing in the year 1957, an annual meeting of the members of the Society shall be held each year; the date to be set by the Board of Directors.
- Section 2.** Special meetings of the members may be called at any time on order of the Board of Directors.
- Section 3.** The annual and special meetings shall be held at such time and place within the State of Iowa as designated by the Board of Directors.
- Section 4.** Printed notice of the place, day, and hour of any meeting shall be delivered to each member not less than ten (10) days before the date of such meeting by the Secretary-Treasurer of the Society, or by the Secretary-Treasurer's designee.
- Section 5.** Thirty members or thirty-three and one-third (33 1/3) percentum of the members, whichever is the lesser, having voting rights constitute a quorum. If a quorum is not present at any meeting of the members, a majority of the members present may adjourn the meeting not less than fourteen (14) days. At least five (5) days written or printed notice of the adjourned meeting shall be given to each member entitled thereto by the Secretary of the Society.

ARTICLE X
Officers

- Section 1.** The officers shall consist of the President, Vice President, and Secretary-Treasurer, who shall be elected from the Board of Directors by the Board members.
- Section 2.** It shall be the duty of the President to exercise a general supervision over the entire business of the Society. The officers of the Society and Chairmen of the various committees of the Society shall be responsible to the President for the proper and faithful discharge of their several duties, and shall make such reports to the President on the business of the Society under their charges as may be required. The President shall execute all bonds, contracts, or other instruments required to be made or executed for or on behalf of the Society which shall also be signed by the Secretary-Treasurer, or the Secretary-Treasurer's designee. The President shall make a report to the Board of Directors briefly setting forth the nature of each bond and contract or other instrument which may have been executed since the last meeting. The President shall not execute any such bond, contract or other instrument without first having been authorized to do so by the Board. The President shall countersign all checks drawn by the Secretary-Treasurer or the Secretary-Treasurer's designee on any bank or banks for the account of the Society, and the President shall preside at all meetings of the members and of the Board of Directors.
- Section 3.** It shall be the duty of the Vice President to perform the duties of the President in the absence of the President; and when the President, for other reasons, is unable to perform such duties. The Vice President shall have signature authority on bank accounts of the Society.

Section 4. The Secretary-Treasurer or the Secretary-Treasurer's designee should attend all meetings of the Board of Directors whether regular or special. The Secretary-Treasurer or the Secretary-Treasurer's designee shall keep the minutes in a book prepared for that purpose, a true and fair record of the proceedings of all such meetings, and shall have charge of all books, documents and papers which properly belong to the office of Secretary-Treasurer. The Secretary-Treasurer or the Secretary-Treasurer's designee shall sign all documents executed for or on behalf of the Society which have been signed by the President.

The Secretary-Treasurer or the Secretary-Treasurer's designee shall send a statement to each of the members of the Society of all dues and moneys due the Society.

It shall be the duty of The Secretary-Treasurer or the Secretary-Treasurer's designee to notify all members of Society affairs and meetings.

Section 5. The Secretary-Treasurer shall be responsible to receive and/or account for all the funds and payable bills; disperse or cause to be dispersed funds to pay budgeted bills, or bills approved by the Board; report or cause to be reported all cash on hand and receivable; and account for the same to the Board of Directors. The Secretary-Treasurer shall be responsible for the creation of a budget for the Society and such other duties as may be delegated by the President.

Section 6. In the event of the absence or inability of any officer of the Society to perform any of the duties by these bylaws imposed upon him, such duties may be performed under the orders and directions of the Board of Directors or by any person appointed by them for that purpose.

ARTICLE XI Board of Directors

Section 1. The Board of Directors shall consist of twelve (12) members, one member representing each of the six highway districts in the State of Iowa and six members representing the State at large, who shall be elected by ballot at the annual meeting. Terms of the office for each Director shall be for two (2) years, with District Directors to be elected in even number of years and Directors at Large in odd number of years. Immediately following the election of the Board of Directors, the Board shall meet and elect officers for the ensuing year. Only members holding a full membership are eligible to hold office as a Director.

Section 2. The Board of Directors shall meet at the pleasure of the President. Ten (10) days written notice of the time and place of such meetings shall be given to each member of the Board. Meetings may be called upon the demand of any three (3) members of the Board of Directors. The Secretary-Treasurer shall cause notice of such meetings to each member of the Board of Directors within fifteen (15) days from the time such demand is lodged with the Secretary-Treasurer or the Secretary-Treasurer's designee.

Section 3. The Board of Directors shall fill any vacancy among the officers or Board of Directors by a majority vote of the Board at any regular or special meeting called for that purpose. The person selected shall be a member in good standing and shall hold office until a successor has been elected.

Section 4. The Board of Directors shall have the general control and management of the activities of the property, funds, and affairs of the Society, the appropriation of its funds, make all contracts and purchases and adopt such rules and regulations from time to time as they may deem fit and proper.

Section 5. Election of Board of Directors – The elective Board of the Society shall be elected by letter ballot and a majority of votes cast shall elect.

Ballots setting forth the name or names of the persons nominated for each office shall be mailed to each voting member. Ballots shall provide space for write-in votes. Ballots cast shall be returned to the SLSI headquarters or a place designated by the Board.

The results of the election shall be reported to the membership no later than the annual meeting.

The terms of office shall begin and end concurrent with the ending of the annual business meeting.

Board members shall be limited to six consecutive two-year terms beginning with the 1999 election.

Section 6. The Board of Directors may appoint an Executive Director. The Executive Director shall assist the Board of Directors in carrying out the policies and programs of the Society. The duties of the Executive Director shall

be outlined and directed by the Board of Directors and the Executive Director shall serve at the pleasure of the Board of Directors.

ARTICLE XII
Standing Committees

Section 1. The following standing committees shall be appointed: 1. Membership; 2. Newsletter; 3. Ethics; 4. Continuing Education; 5. Legislative; 6. Nominations and Awards; 7. Annual Meeting; 8. Technology.

ARTICLE XIII
Incorporation

Section 1. This Society shall be incorporated under the laws of the State of Iowa as a nonprofit corporation.

Section 2. Upon dissolution of the Society of Land Surveyors of Iowa, any money left in the treasury is to be given to the State Historical Society to be used for the surveying exhibit.

ARTICLE XIV
Fiscal Year

Section 1. The fiscal year of the Society shall begin on the first day of January and end on the thirty-first day of December of each year.

ARTICLE XV
Conduct of Meeting

Section 1. All meetings of this Society shall be conducted as near as practicable in conformity with Robert's Rules of Order or any other accepted code of parliamentary procedure. The following shall be the order of business: 1. Call to order and roll call of members; 2. Reading and disposition of minutes of previous meetings; 3. Reports of Officers and Committees; 4. Unfinished business; 5. New business; 6. Election of Directors; 7. Announcements and miscellaneous business; 8. Adjournment.

ARTICLE XVI
Amendments

Section 1. These bylaws may be altered, amended, or repealed by seventy-five (75) percent of the voting membership, provided that at least fifteen (15) days written notice is given to each member of the intention to alter, amend, or repeal, or to adopt new by-laws at such meeting. The notice shall include therewith a copy of the proposed alteration, amendment, or new bylaws.

ARTICLE XVII
Chapters

Section 1. Seven or more eligible voting members of the Society may, with the approval of the Board of Directors, organize a chapter of the Society.

Section 2. The organizing members of any local chapter may meet, elect officers, draft bylaws, select boundaries or choose to have boundaries, and otherwise provide for the functioning of such chapter.

Section 3. The organization thus formed shall then submit to the Board of Directors, a roster of its membership, the names of its officers, a copy of its bylaws, and a petition for chapter status.

Section 4. If the Board of Directors finds that the bylaws and proposed activities of the organization are not in direct conflict with the aims and objectives of the Society and that the proposed organization would benefit the Society, they shall approve such local organization as a chapter thereto.

Section 5. Voting members in any chapter thus formed shall be eligible voting members of the Society. The Society, however, encourages chapters to provide fellowship, guidance, and assistance to technicians seeking a place in the profession by including them in chapter activities.

Section 6. Any dues levied by local chapters shall be in addition to the annual dues levied upon members of the Society. No chapter or individual member of any chapter shall contract any debt or obligation on behalf of SLSI unless expressly authorized by the Board of Directors.

Section 7. The Board of Directors shall have authority to establish or adjust chapter boundaries for the good of the Society.

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